



## **World Trade Consultant, Inc.**

Attn: Valued Clients

This letter is to inform you, effective January 26, 2009, U.S. Customs and Border protection (CBP) will implement a new import security requirement referred to as the "Import Security Filing (ISF), or more commonly known as 10+2. Currently this program is applicable for shipments imported via ocean. 10+2 is meant to enhance cargo security by requiring additional data elements prior to loading at the foreign port. Improved targeting of high risk shipments will result in fewer exams for low risk shipments. 10+2 further identifies the parties in the supply chain.

10+2 is for security and targeting purposes only. It is not intended for commercial or trade enforcement purposes or for determining entry. However, Customs will be comparing the ISF to the entry data to analyze and assess risk and to validate the ISF data.

The Security and Accountability for Every (SAFE) Port Act was passed in October 2006, and put into law the requirement to report advance cargo information prior to loading on vessels at foreign ports. A Notice of Proposed Rulemaking for 10+2 was published in January 2008. A Final Rule was published in November 2008.

The effective date of 10+2 is January 26, 2009. Customs has shown "restraint" in enforcement during the first year. Full enforcement will take effect January 26, 2010. As of January 26, 2010, importer must comply with on-time, accurate and complete information in order to avoid liquidated damages in the \$5,000 per violation.

# World Trade Consultant, Inc.

## Who is responsible for submitting the ISF Data?

Under this program the importer is responsible for submitting the ISF electronically via ABI (Automated Broker Interface), or AMS (Automated Manifest System) to CBP. The ISF requires that the following 10 data elements be submitted by the importer: The emboldened items are data elements that have to be submitted to U.S. Customs 24 hours prior to lading. The remaining two items must be submitted 24 hours prior to arrival.

### **10 Data Elements that the Importer is required to submit:**

1. Importer of record number
2. Consignee number
3. Seller (Owner) name/address
4. Buyer (Owner) name/address
5. Ship to Party
6. Manufacturer (Supplier) name/address
7. Country of origin
8. Commodity HTS-6
9. Container Stuffing location
10. Consolidator name/address

### **2 Additional Data Elements that the Carrier is required to submit:**

1. Stow Plan
2. Container Status Messages

The importer may assign an authorized agent such as Benny Diaz CHB to file the ISF on their behalf as long as a Power of Attorney is executed and a bond to secure the ISF filings is in place.

We strongly recommend that you advise your suppliers and international vendors of the new requirements to find the best way to collect the information required for the ISF submission.

If you have any questions or need additional information, please feel free to contact Benny Diaz CHB. For more information on the Import Security Filing (10+2), please visit the following website: US Customs and Border Protection – [www.cbp.gov](http://www.cbp.gov) or [www.wtci.us](http://www.wtci.us) go to tab ISF

As previously advised, the new Import Security Filing requirement (also known as the 10+2 initiative) implemented by US Customs becomes effective January 26, 2009. This new security rule applies only to ocean shipments. It requires Importers to submit the Import Security Filing electronically 24 hour prior to lading (loading shipment on a vessel).

The below requirements must be met in order for Benny Diaz CHB to process the Import Security Filing on your behalf. The attached form detailing each shipment must be provided to us on-time and complete in order for us to file the Import Security Filing on your behalf. An Import Security Filing Fee of \$85 per filing applies to cover the submission of the 10 data elements required by US Customs on your behalf.

# **World Trade Consultant, Inc.**

## **Requirements for Benny Diaz CHB to process your Import Security Filing:**

1. Importer of Record must complete and provide the attached power of attorney form in order for us to process your filing, unless a Customs Power of Attorney has already been provided to us.
2. Importer of Record must have a valid continuous bond on file with US Customs.
3. All the data elements required by the Import Security Filing rule must be submitted to Benny Diaz CHB no later than 3 business days prior to lading of the container on the vessel destined to the U.S.
4. All data information must be provided on-time, be complete and accurate. If there are any changes to be made after a filing has been completed, an ISF amendment fee of \$30 per correction will apply.
5. The bill of lading number (at the lowest level) must be reflected. It is absolutely necessary in order for us to file the ISF as it links the Importer Security Filing to the Customs manifest data.

## **How to prepare for the Import Security Collection of Information?**

1. Importer should communicate with all the parties involved in the Import Security Filing to ensure that all the required information is provided for the filing at the time of booking to meet the time frame required.
2. Identify the elements required and the parties who would need to provide these data elements and implement written Import Security Filing procedures for all the parties involved in providing the required data elements.
3. Develop a product tariff, manufacturers, suppliers, etc. database for all your imports

# World Trade Consultant, Inc.

## IMPORTER SECURITY FILING ISF-10 Regular Cargo (3461, IT, FTZ)

The below 10 data elements must be true and accurate as required by the Import Security Filing Rule regulated by US Customs Border and Protection. Benny Diaz CHB must be provided with all the below information by no later than 3 business days prior to lading of the container on the vessel destined to the US in order for Schneider to file the ISF on your behalf.

**Master B/L #** \_\_\_\_\_ **AMS House B/L#** \_\_\_\_\_

(provide only if it's a straight shipment)

**Full Container:** \_\_\_\_\_ **ETS:** \_\_\_\_\_ **Port of Lading:** \_\_\_\_\_ **ETA:** \_\_\_\_\_ **Port of Unlading:** \_\_\_\_\_  
(yes or no)

**1. Importer of Record #:** \_\_\_\_\_ **2. Consignee #:** \_\_\_\_\_  
(IRS, EIN or SSN) (IRS, EIN or SSN)

**3. Seller (Owner) Name or DUNS#:**  
\_\_\_\_\_

**Address:**  
\_\_\_\_\_

**City:** \_\_\_\_\_ **State/Pr.:** \_\_\_\_\_

**Postal:** \_\_\_\_\_ **Country:** \_\_\_\_\_

**4. Buyer (Owner) Name or DUNS#:**  
\_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State/Pr.:** \_\_\_\_\_

**Postal:** \_\_\_\_\_ **Country:** \_\_\_\_\_

# World Trade Consultant, Inc.

## 5. Ship to Party Name or DUNS#:

\_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Pr.: \_\_\_\_\_

Postal: \_\_\_\_\_ Country: \_\_\_\_\_

## 6. Manufacturer Name or DUNS#: (if multiple, list ALL)

\_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Pr.: \_\_\_\_\_

Postal: \_\_\_\_\_ Country: \_\_\_\_\_

## 7. Country of Origin: (if multiple, list ALL) 8. Commodity HTS - six digit level minimum: (if multiple, list ALL)

a. \_\_\_\_\_ a. \_\_\_\_\_

b. \_\_\_\_\_ b. \_\_\_\_\_

c. \_\_\_\_\_ c. \_\_\_\_\_

**Note: for every commodity HTS, a manufacturer name/address and Country of Origin is required.**

# World Trade Consultant, Inc.

**9. Container Stuffing Location Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State/Pr.:** \_\_\_\_\_

**Postal:** \_\_\_\_\_ **Country:** \_\_\_\_\_

**10.Consolidator Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State/Pr.:** \_\_\_\_\_

**Postal:** \_\_\_\_\_ **Country:** \_\_\_\_\_

**Prepared By:** \_\_\_\_\_  
Company Name Name of Preparer Signature

**Date of Signature** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Date sent for filing with Signature** \_\_\_\_/\_\_\_\_/\_\_\_\_

Note: Benny Diaz CHB will not be liable for non-compliance due to late filing or non-filing, if any of the above information is missing, incomplete or inaccurate.